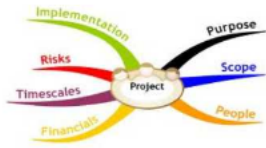


10 - Communications

Monitor & Control



Project Management Plan (4.2)

Project Communications

What to communicate, when, to whom
Level of details, frequency
Responsible



Project communications

Escalation process, updating
Glossary terminology
Legislation or regulation constraints
Organizational policies

My company Issue Log Management

Issue ID	Description	Responsible	Due Date	Priority	Status
1	The application should display reports.	John	23-Dec-10	High	Open
2	Home page does not use the standard grid.	Jane	26-Sep-10	Medium	In Progress
3	Font size on Home screen should be 12.	John	23-Sep-10	Low	Open
4	Feedback	Customer Support	Open	Low	Open

Issue log

Item	Value	Target	Variance
1.000	1.000	1.000	0.000
2.000	2.000	2.000	0.000
3.000	3.000	3.000	0.000
4.000	4.000	4.000	0.000
5.000	5.000	5.000	0.000
6.000	6.000	6.000	0.000
7.000	7.000	7.000	0.000
8.000	8.000	8.000	0.000
9.000	9.000	9.000	0.000
10.000	10.000	10.000	0.000

Work performance data



Organizational Process Assets

10.3 - Control Communications

Inputs

T&T

Expert Judgment



Meetings



Work performance information



Change requests

CHANGE REQUEST 24093-D

Type: A25 - vehicle interior -> air bags ID: 24093-D
 Deadline: ASAP
 Customer: [redacted]

Abstract: All bags of car have A25 automatically inflate on long distance. This is a severe issue that must be repaired at all cost. Probable cause is a misconfiguration of the car's electric circuit on Board 12C. A repair plan for dealers should be created and the production equipment needs an updated design.

Related documents: [redacted]
 Lab test AF13

Outputs



Project management plan updates



Project documents updates



Organizational process assets updates

To monitor and control communications throughout the entire project life cycle to ensure the information needs on the project stakeholders are met.